

## Candice NÉBOT

*Paralegal / Office manager*

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### Professional experiences

- Since May 2017 : **Lutran & Associés** : paralegal / office manager
- Oct. - May 2017 : **BNP Paribas** : secretary within the Human Resources department
- June 2016 : **Taking Root, Nicaragua** : volunteer in a humanitarian training
- April - May 2016 : **Sutton Group, Canada** : property management assistant
- April - June 2014 : **Municipality of the 16<sup>th</sup> arrondissement of Paris** : secretary intern
- Nov. – Dec. 2010 : **French Ministry of Ecology, Sustainable Development and Energy** : secretary intern

### Academic training

- Since May 2017 : Paralegal training (ESAS and ENADEP, Paris)
- 2016 - 2017 : Professional English Language training (Wall Street English, Paris)
- Nov. – April 2017 : Human Resources training (Elephorm)
- 2016 : DSC in Humanities, Individu profile (Cegep André Laurendeau, Canada)
- 2012 : Professional high school diploma in Secretary (Lycée René Cassin, Paris)

### Working languages :

French, English